

EXPERIENCE SUMMARY

Proficient in visual communication, design, layout, and graphic arts. Proficient in Illustrator, PhotoShop, InDesign, Fireworks, Acrobat and Adobe programs. Awesome administrative, organizational and customer service skills. Vast experience (30 years) in visual communications, web applications, web page layout and multiple Microsoft Office programs. Experienced visual arts training manager. Outstanding Computer skills. A+ and S+ certified.

UNITED STATES NAVY

02/2014 TO PRESENT

Supervisor: Debbie Vermillion (775) 426-3887

40 hours/week

Naval Aviation Warfare Development Center (NAWDC), NAS Fallon, Fallon, NV

Visual Information Specialist, 1084, GS-10

Created 2d and 3d art for tactical manuals utilizing Adobe Illustrator, Adobe Photoshop, 3ds Studio Max 2015, and Adobe CS6 Master Suite. Created and edited animations and videos utilizing Adobe AfterEffects. Created and maintained an interactive floor plan of squadron by utilizing Adobe Flash to maintain inventory of computers and inventory utilized by personnel. A+ certified and Security + certified for computer hardware and software repair and maintenance. Developed original designs, concepts, or visual styles for publications, exhibits, or presentation materials that present to the public the ideas or images desired by the organization. Transformed spoken or written descriptions of items, processes, issues, or events into visual representations. . Planned the details of developing a variety of conventional visual products that depict or present subject matter information or ideas. Planned original visual treatments for printed publications or exhibits, or the visual aspects of oral presentations. Met with management and subject matter experts to plan illustration projects. Advised on the technical advantages and disadvantages of various formats, styles, media, and methods of reproduction, suggesting those that will best meet the information objectives of each project. Researched source materials, often to the extent of personally dissecting, disassembling, or reconstructing items to be illustrated, in order to translate information into original illustrations. Independently planned and carried out visual arts projects; resolves most differences of opinion or interpretations with clients.

SELECTED ACCOMPLISHMENTS

- Designed and creted new covers for NTTP volumes. Currently being utilized as official covers for all volumes.
- Primary illustrator for 24 volumes of NTTP.
- Designed several patches and coins for various squadrons at NAS Fallon.
- Created caricature illustrations for NAS Fallon instructors.
- Layout designer for articles utilized in local Journal.

MAR 2006 TO FEB 2014:

561st Joint Tactics Squadron, Nellis AFB, NV

Illustrator / Animator / Graphic Designer / Computer Specialist

Created 2d and 3d art for tactical manuals utilizing Adobe Illustrator, Adobe Photoshop, 3d Studio Max, and Adobe CS3 and CS6 Master Suite. Established training and guidance for graphic artists. Created and edited animations and videos utilizing Adobe AfterEffects. Created and maintained an interactive floor plan of squadron by utilizing Adobe Flash to maintain inventory of computers and inventory utilized by personnel. A+ certified for computer hardware and software repair and maintenance. Assisted in the installation and testing of system releases and computer upgrades. Assisted in making recommendations for system improvements. Provided customer training and assistance for new computer systems. Provided technical assistance to current and potential users of systems to minimize computer disruptions. Possessed knowledge of data content and output options for a variety of administrative and/or technical program applications that are processed on many multi-program operating systems. Have the ability to use and maintain a computer system, equipment, and software as well analyze computer network, software, and hardware problems and develop effective and economical solutions; and train users on new computer systems. Troubleshoot and repaired printers and computers utilized throughout the squadron for over 300 computers. Regularly assisted in squadron webmaster duties utilizing HTML with Adobe DreamWeaver..

SELECTED ACCOMPLISHMENTS

- Studied for 200 hours for A+ certification, resulting in one of the highest marks attained from the class attended.
- Fully engaged squadron Computer Support Administrator, assisting in the upgrade and troubleshooting of 200+computers, including the introduction of 64-bit usage from 32-bit.
- Updated and troubleshot current software for use with systems.
- Served as primary point of contact for all software/hardware problems within the Publishing branch.
- Personally requested by squadron to be the Webmaster.
- Personally requested by Navy and Marine Corp Volume Managers to be illustrator for various tactical manual conferences.



MICHAL MIMS

6727 Equinox Lane, Fallon, NV 89406
(775) 217-4048 (evenings/weekends) or
(775) 426-4038 (work-days)

michal.mims@navy.mil or michal@ccom.nNet



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May 2005 TO Mar 2006:
United Brotherhood of Carpenters
Las Vegas, NV
Technical Illustrator / Photographer

- Created 2d and 3d art for school, utilizing CorelDraw, Adobe Illustrator, Photoshop, Adobe AfterEffects, and Adobe CS3 Master Suite for technical manuals.

Sep 2003 TO May 2005:
McGraw-Hill, New York, NY
Technical Illustrator / Photographer

- Created 2d and 3d art for school, utilizing CorelDraw, Adobe Illustrator, Photoshop, Adobe AfterEffects, and Adobe CS3 Master Suite for technical manuals.

Apr 2000 TO Sep 2003:
DREAM MACHINES, Las Vegas, NV
Assistant Art Director

- Created and maintained print designs for advertising, utilizing Adobe Creative Suite.
- Ensured all deadlines were met and assisted in all design scheduling and print.

Apr 2000 TO Sep 2003:
DREAM MACHINES, Las Vegas, NV
Illustrator / Print and Graphic Designer

- Created and maintained print designs for advertising, utilizing Adobe Creative Suite.
- Ensured all deadlines were met and assisted in all design scheduling and print.

Oct 1998 TO Feb 2000:
GLOBAL COMMUNICATIONS, Las Vegas, NV
Assistant Art Director

- Created and maintained print designs for advertising, utilizing Adobe Creative Suite.
- Ensured all deadlines were met and assisted in all design scheduling and print.

Feb 1996 TO Oct 1998:
LAS VEGAS INTERNET, Las Vegas, NV
Web Site Coordinator/ Domain Manager/Technical Support

- Assisted in creation and maintenance of domains created by Las Vegas Internet.
- Technical support representative for all incoming calls from customers having problems with their computer or internet connectivity.

Nov 1987 TO PRESENT:
MICHAL MIMS GRAPHICS & ILLUSTRATIONS, Fallon, NV
Freelance Illustration & Web Design/ Webmaster

- Designed and created websites and logo branding and design, utilizing CorelDraw, Adobe Creative Suite.

-Clientele includes, but not limited to:

Bradford Exchange/New York, NY

DeVito ArtWorks, LLC

Merian C. Cooper Estates (Creator of the original KING KONG)

The Art of Joe DeVito website (www.jdevito.com)

KONG: King of Skull Island website (www.kongskullisland.com)

The Illustrators by Paul Jilbert website (www.theillustratorstv.com)

Novena Art website (www.novenaart.com)

Edgar Rice Burroughs Estate (Tarzan)

MILITARY SERVICE:
UNITED STATES NAVY 1977-1991

Desert Shield/Desert Storm Veteran

Navy Achievement Medal

Good Conduct Medal

Meritorious Unit Commendation

Sea Service Ribbon

Navy E Medal

Armed Forces Expeditionary Medal

Navy Expeditionary Medal

National Defense Ribbon



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EDUCATION

- American Intercontinental University, Hoffman Estates IL 2004
Bachelor's degree in Illustration and Graphic Design
- A+ Certification (#L36SHSDLDD1Q1Z3E) CompTIA, Las Vegas, NV 2010
- Security + Certification CompTIA, Las Vegas, NV 2014

Proficient / Experienced in Programs listed below (but not limited to):

PHOTOSHOP
ILLUSTRATOR
INDESIGN
BRIDGE
FLASH
DREAMWEAVER
FIREWORKS
AFTER EFFECTS

CORELDRAW
PARTICLE ILLUSION
3D STUDIO MAX 2015
Microsoft WORD
Microsoft EXCEL
Microsoft POWER POINT
Microsoft Outlook

Skilled Illustrator in:

PEN AND INK, GRAPHITE, PRISMACOLOR, COLORED PENCILS, WATERCOLOR

REFERENCES

Joe DeVito
email: joe@jdevito.com

Frank Maturi
frank..maturi@comcast.com

PORTFOLIO AVAILABLE ON REQUEST